

Vermont Wellesley Club Annual Meeting

Vermont Public Radio, Colchester

April 1, 2017

Present:

Annie Crawford, Mary West, Carolyn Elliott, Ellen Leff, Helen Lyons, Missy Shea, Sara Simon, Sophie Zdatny, Allaire Diamond, Katy Isaacs, Sheri Larson, Caitlin Waddick, Kelly McCutcheon Adams

1:05 pm: Business meeting called to order by Annie Crawford

Missy Shea, Executive Director of the WC Alumnae Association, gave an update from the Association and the College

- These are exciting times at the College. Paula Johnson is “the perfect leader” at this time (i.e. 2016 Presidential election response, Trump executive orders and effect on students)
 - Started an immigration working group to help students/faculty/staff affected by executive orders
- Was involved with search committee for Christine Cruzvergara, Associate Provost and Executive Director for Career Education
 - Career Education is piloting new programs, including beta-testing a mentoring program called “Wellesley Hive”
 - Wellesley Hive creates “career consulting communities” including alum-alum, alum-student, allows flexible commitment from participants
 - With a \$50 million gift, CE is building a new center
 - One goal is to articulate the value of the Wellesley network in advance
 - Some students have shifted their majors after the election
- Alumnae Association recognizes the Vermont club as being very robust and active despite its small size

Minutes from 2016 Annual Business Meeting were approved

- Moved: Katy Isaacs
- Seconded: Kelly McCutcheon Adams

Summary of activities from last year (Annie)

- Shelburne potluck @ Joyce Errecart’s (9 people)
- Hike up Camels Hump (4 people)
- Womens March meetup (9 people)
- Skiing at Stowe Nordic (7 people)
- Tea at Sophie Zdatny’s (7 people)
- Engagement is a challenge; two events (Election night party and Northfield potluck) were cancelled due to lack of signups

- Annie would like to do a survey of members to see what kinds of events they'd like to see: volunteering, family-friendly, business networking...? If someone wants to take any of these kinds of events on, they each need a champion/leader
- Missy encouraged us to celebrate the things we do and do them well, not try to expand unsustainably (recommended the book "Essentialism")

Connecting with the group (Annie)

- Annie's role is communication and emails
- 12 emails have been sent since 2016 meeting
- 250 people are on our list
- Website has been revamped to allow signups for events, and paying dues
- An arrival email is sent to new members arriving in state on a quarterly basis
- The Facebook page has 70 members, 40 of whom are actively seeing posts

Admissions update (Sara)

- Wellesley had 40 applicants from Vermont this year.
- Sara Simon and Katy Isaacs interviewed 10 of these young women.
- 4 were accepted including one transfer from Middlebury College
- Sara is organizing an admitted students event at Chef's Corner in Williston on 4/8
- Sara is attending two college fairs at area high schools on 4/3

Book Awards (Allaire)

- 28 high schools are signed up for the book awards program this year
- We have complete funding for the program thanks to member donations
- Costs will be around \$1000 with gift wrap and postage.

Graduation care packages (Kelly)

- Three Vermonters are graduating this year. \$125 has come in from members for care packages, plus another alum is very excited about this and is sending some items

Book Sale (Annie)

- The sale this year is April 22-23. Members are encouraged to look at the sale's website and Facebook page and attend if they can. This is a great fundraiser for the club and traditionally raises about \$5000 as a donation from VT club to the College

Upcoming Events

- Susan Rittenhouse has offered to host a Burlington potluck
- Sheri Larson has offered to lead a hike

Bylaw updates

- After discussion, bylaw updates were approved in the succession, committees, and dues sections to reflect current context of club. Detailed notes showing changes are attached.
- Moved: Kelly McCutcheon Adams
- Seconded: Carolyn Elliott

Financial report as presented by Kelly McCutcheon Adams was approved (Attached)

- Moved: Katy Isaacs
- Seconded: Caitlin Waddick

Vacancies on the Vermont Wellesley Club Board

- Vice President
 - Helen Lyons was nominated
- Other officers, plus Book Award Chair and Alumnae Admissions Rep, will remain

Slate of officers was approved

- Moved: Katy Isaacs
- Seconded: Caitlin Waddick

Move to adjourn

- Moved: Katy Isaacs
- Seconded: Sophie Zdatny

Meeting was adjourned at 2:30 pm.

Respectfully submitted,
Allaire Diamond '01

Vermont Wellesley Club Annual Meeting

Financial Report *(presented at meeting and approved by vote)*

March 31, 2017

Submitted by Treasurer: Kelly McCutcheon Adams, '93

Fiscal Year July 1, 2015- June 30, 2016

Starting Balance: \$3305.49

Ending Balance: \$3443.74

Income:

\$635.00 Book Award Donations

\$690.00 Dues payments

\$290.00 Senior Care Package and other donations

\$140.00 Other income (including College reimbursement for welcoming dinner)

\$575.00 Luncheon fees

TOTAL: \$2330.00

Expenses:

\$1003.00 Book Awards
\$26.55 Meeting expenses (ALC gas)
\$163.14 Postage
\$114.05 Printing
\$649.58 Refreshments
\$235.43 Other
TOTAL: \$2191.75

Current information about income in fiscal year *July 1, 2016-June 30, 2017*

\$735.00 Dues
\$985.00 Book Awards donations
\$125.00 Senior Care Packages
\$325.00 Luncheon fees
\$20.00 Printed directory
\$15.00 Other donation
TOTAL: \$2205.00

Upcoming expenses: luncheon, book awards, senior care packages, newsletter printing

Adopted at the Annual Meeting of the Club – Adopted April 27, 1963 (with changes 1968 and 2014) - Edits from 2017 marked in this version

ARTICLE I. Name

This organization shall be known as the Vermont Wellesley Club.

ARTICLE II. Purpose

The purpose of this Club shall be to promote the interests of Wellesley College and to encourage fellowship among Wellesley alumnae.

ARTICLE III. Membership

Section 1. Active Members

Any person on whom Wellesley College has conferred a degree, or any former student of Wellesley College may become an active member of the Club on payment of annual dues. Only active members may vote and serve on the Board of Directors.

Section 2. Associate Members

- a. Any member of the faculty or administration, past or present, of Wellesley College may become an associate member of the Club upon payment of annual dues.
- b. Any non-Wellesley mother of a Wellesley daughter, past or present, may become an associate member of the Club upon payment of annual dues.

Section 3. Honorary Members

The Board of Directors may nominate special persons for honorary membership and such nominees shall become honorary members upon their election by a majority vote of the members at any business meeting. Once elected, they always must be retained on the Club roster. They do not pay dues.

ARTICLE IV. Officers

Section 1. Number

The officers shall consist of a President, a Vice-pPresident, a secretary and a treasurer.

Section 2. Election

~~Elections for board officers will be held every two years.~~ Elections are held at the Annual Meeting. The President and Treasurer are elected in the same year and the Vice President and Secretary are elected in the following year. ~~The offices of President and VP will be elected one year and the Vice President and Secretary will be elected the following year at the Annual Meeting.~~ Should ~~situations arise in which current~~ a Board members ~~are be~~ unable/unwilling to complete ~~their her~~ term, paper ballots in the form of a mailing will be used to contact dues-paying members to approve interim officers.

Section 3. Term

The term of office shall begin at the close of the annual meeting and is for two years. ~~Officers shall serve for two years.~~ Any vacancy in an elective office occurring between annual meetings may be filled for the remainder of the year, by the President, with the approval of the Executive Committee (as named in Article V.5).

Section 4. Duties

The duties of the officers shall be such as usually pertain to these offices. (See Procedures for the Vermont Wellesley Club and Handbook for Club Officers). The President ~~of every Wellesley Alumnae Club shall be a member of the Wellesley College Alumnae Association and~~ must be a dues-paying member of the Club during her term.

ARTICLE V. Board of Directors

Section 1. Members

The Board of Directors shall consist of the officers of the eClub and committee representatives, ~~the chairmen of standing committees and special committees (if any), and the district chairmen of the Development Fund.~~

Section 2. Duties

The Board of Directors shall have the management and control of all affairs of the Ceclub and direct its activities.

Section 3. Meetings

The Board of Directors shall meet upon the call of the pPresident.

Section 4. Quorum

After notification to all members of the Board of Directors of a meeting, the members present shall constitute a quorum.

Section 5. Executive Committee

The Executive Committee is responsible for succession planning. In advance of the Annual Meeting, openings in the slate of officers will be identified in club communications. This committee is composed of the elected officers of the Celub and is empowered to act for the Board of Directors, in an emergency, between Board Meetings and as otherwise specified herein. Minutes of action taken must be presented to the Board of Directors at ~~their~~its next meeting

ARTICLE VI. Committees Standing Committees and Special Committees

Section 1. Number

~~The standing committees shall be Nominating, Acquaintance, Projects, Publicity, Program.~~

~~Section 2. Selection and Term of Chairmen~~

~~The chairmen of all standing committees, except the Nominating Committee, shall be appointed by the President, following her first year in office, to serve for two (2) years. Committees shall be convened, as appropriate, to achieve the mission of the Club.~~

ARTICLE VII. Development Fund District Chairmen

~~Section 1. Selection~~

~~The chairmen must be members of the Alumnae Association.~~

~~Section 2. Duties~~

~~Their duties are such as may be recommended by the National Development Fund Committee or its Director.~~

~~Section 3. Term~~

~~Chairmen shall serve for a term of three years, or for as long as the college may recommend.~~

ARTICLE VIII. Meetings

Section 1. Number

There shall be at least one Annual Meeting of the Celub, each year, at such time and place as the Board of Directors ~~or~~if Executive Committee shall determine, with additional regional meetings as desired.

Section 2. Annual Meeting

The annual meeting shall be a business meeting in the spring, at which time the selection of officers shall take place ~~every other year~~ as described in Article IV. The Alumnae Executive Secretary shall be notified by the Celub Secretary of ~~the~~ the results of the elections within the two weeks after following the meeting.

Section 3. Quorum

A quorum shall consist of the number present at a meeting of the eClub for which notices have been mailed to all active members.

ARTICLE IXVIII. Finances

Section 1. Dues

~~The annual dues shall be \$2.00 a year.~~ Any cChanges in annual dues shall be determined for the forthcoming year and shall be voted upon for approval at the Annual Meeting.

~~Section 2. Council Travel~~

~~\$0.15 for each active member shall be remitted to the Alumnae Office by the Treasurer annually for the Council Travel Fund. (Note: The travel tax has been 10 cents for some years. In March 1963 the Wellesley Alumnae Association recommended that the Club raise the amount to 15 cents.)~~

ARTICLE IX. Fiscal Year

The fiscal year of this Celub shall be July 1 to June 30.

ARTICLE XI. Rules

Parliamentary questions shall be decided by “Robert’s Rules of Order Revised,” unless otherwise determined by the By-Laws and/or the Handbook for Club Officers.

ARTICLE XII. Amendments

These Bylaws may be amended by a two-thirds vote of the members present at any regular meeting, provided motion notice of the proposed amendment has been given at a previous meeting or included in the call of the meeting.